

**WHITE COUNTY SOIL AND WATER  
CONSERVATION DISTRICT**

**MONTHLY BOARD MEETING MINUTES**

**March 12, 2024**

The regular monthly board meeting of the White County Soil and Water Conservation District was called to order at 7:22 a.m., March 12, 2024, by Chairman Bryan Tomm in the conference room of the USDA building.

***DIRECTORS PRESENT:*** Bryan Tomm, Brandon Barbre, Laura Whitsitt, and Mark Colbert.

***DIRECTORS ABSENT:*** Kent Williams.

***DISTRICT PERSONNEL:*** Jewel Brooks, Administrative Coordinator, and Heidi Uselton, Resource Conservationist.

***NRCS PERSONNEL:*** Tyler Pokojski, Soil Conservationist, (for report presentation only).

**MINUTES:**

Motion was made by Mark Colbert, seconded by Laura Whitsitt, to approve January 9, 2024, board meeting Minutes as printed. Motion carried.

**TREASURER'S REPORT:**

Motion was made by Brandon Barbre, seconded by Laura Whitsitt, to approve the Treasurer's Reports for January and February. Motion carried.

**SWCD STAFF REPORTS:**

**ADMINISTRATIVE COORDINATOR'S REPORT:** Jewel Brooks, Administrative Coordinator, presented a report as attached. Hiring an additional part to full-time employee was discussed. Brandon Barbre made a motion, seconded by Mark Colbert, to approve the report and start developing documents for a position; motion carried.

**RESOURCE CONSERVATIONIST'S REPORT:** Heidi Uselton, Resource Conservationist, presented a report as attached. Laura Whitsitt made a motion to approve the report, seconded by Mark Colbert; motion carried. Advertising with local media was discussed. Motion was made by Brandon Barbre, seconded by Mark Colbert, to approve advertising spending up to \$500. Motion carried.

**NRCS REPORT:**

Tyler, Pokojski, Soil Conservationist, presented a report as attached provided by Rhonda Cox, District Conservationist.

### **EMPLOYEE TIME SHEETS / TRAVEL REPORTS:**

Motion was made by Laura Whitsitt, seconded by Mark Colbert, to approve employee timesheets and travel/expense reports for both employees. Motion carried.

### **CORRESPONDENCE:**

- Thank You card from Debbie Gray.
- IDOA, Brian Rennecker – Motion was made by Brandon Barbre, seconded by Laura Whitsitt, to approve the FY'24 PFC Program Practice Component List; motion carried.
- IDOA – January-February Report.
- IDOA – FY24 Cover Crop FCSS Spot Checks
- IDOA, Jeff Evers – Executed AIMA, Crooked Creek Solar.

### **OLD BUSINESS:**

- NRCS Administrative invoices for January and February were reviewed.
- NACD 2022 TA Grant final report was reviewed. Motion was made by Brandon Barbre, seconded by Mark Colbert, to approve the report and grant closing; motion carried.
- TNC Grant 4947-0006 revision to add funds and work to restore NRCS WRE easement on Dale Strupp was reviewed, along with an Independent Contractor Agreement between the Forester and the SWCD. Motion was made by Mark Colbert, seconded by Laura Whitsitt, to approve the changes; motion carried.
- NACD TA2023 Award Revision was reviewed as submitted. Motion was made by Brandon Barbre, seconded by Mark Colbert, to approve the revision; motion carried.

### **NEW BUSINESS:**

- Economic Interest Statements were distributed to Directors.
- TNC Lower Wabash Community Stakeholder Meeting Agreement was reviewed and discussed. Motion was made by Brandon Barbre, seconded by Mark Colbert, to approve the Agreement; motion carried.
- Organization of the Board – Motion was made by Mark Colbert to nominate Bryan Tomm as Chairman, Laura Whitsitt as Vice-Chairman, and Brandon Barbre as Secretary/Treasurer. Motion was seconded by Brandon Barbre; motion carried.
- Election Counting Record and Annual Meeting Minutes were reviewed. Motion was made by Brandon Barbre, seconded by Mark Colbert, to approve the reports; motion carried.
- 2023 NACD Outreach TA Grant was reviewed and discussed. Motion was made by Brandon Barbre, seconded by Laura Whitsitt, to approve the grant. Motion carried.
- Invoice from Southeastern Illinois College Wildlife Management Program for building bluebird boxes was reviewed. Motion to pay was made by Brandon Barbre, seconded by Mark Colbert; motion carried.

- VISA card transactions were reviewed. Motion was made by Brandon Barbre, seconded by Mark Colbert to approve and check into credit cards available through First Bank; motion carried.

**NEXT BOARD MEETING:**

The next board meeting will be held on April 9, 2024, at 7:15 a.m., in the conference room of the USDA Service Center building.

**ADJOURNMENT:**

Without further business, motion was made by Laura Whitsitt, seconded by Mark Colbert, to adjourn. Motion carried; meeting adjourned at 8:40 a.m.

**Minutes prepared by Jewel L. Brooks:**

**Jewel L. Brooks, Administrative Coordinator**

Jewel L. Brooks  
Signature

**Approved by:**

**Brandon Barbre, Secretary-Treasurer**

Brandon Barbre  
Signature