

**WHITE COUNTY SOIL AND WATER
CONSERVATION DISTRICT**

MONTHLY BOARD MEETING MINUTES

December 6, 2023

The regular monthly board meeting of the White County Soil and Water Conservation District was called to order at 7:18 a.m., December 6, 2023, by Chairman Bryan Tomm in the conference room of the USDA building.

DIRECTORS PRESENT: Bryan Tomm, Brandon Barbre, Kent Williams, and Laura Whitsitt.

DIRECTORS ABSENT: Mark Colbert.

DISTRICT PERSONNEL: Jewel Brooks, Administrative Coordinator, and Heidi Uselton, Resource Conservationist.

NRCS PERSONNEL: None.

MINUTES:

Motion was made by Brandon Barbre, seconded by Kent Williams, to approve November 14, 2023, board meeting Minutes as printed. Motion carried.

TREASURER'S REPORT:

Motion was made by Brandon Barbre, seconded by Kent Williams, to approve the Treasurer's Report for November. Motion carried.

SWCD STAFF REPORTS:

ADMINISTRATIVE COORDINATOR'S REPORT: Jewel Brooks, Administrative Coordinator, presented a report as attached. Laura Whitsitt made a motion, seconded by Kent Williams, to approve the report; motion carried.

RESOURCE CONSERVATIONIST'S REPORT: Heidi Uselton, Resource Conservationist, presented a report as attached. Brandon Barbre made a motion to approve the report, seconded by Laura Whitsitt; motion carried.

NRCS REPORT:

No Report.

EMPLOYEE TIME SHEETS / TRAVEL REPORTS:

Motion was made by Kent Williams, seconded by Laura Whitsitt, to approve employee timesheets. Motion carried.

CORRESPONDENCE:

- IDOA- Fall Cover for Spring Savings Press Release was distributed
- Memo from Grant Hammer, AISWCD – transition to Executive Director Michael Woods.
- AISWCD Worker's Comp and Liability Insurance Premium Invoice. Motion was made by Kent Williams, seconded by Brandon Barbre, to pay the invoice; motion carried.

OLD BUSINESS:

- NRCS Administrative and CRP invoices as submitted were reviewed. Motion was made by Brandon Barbre, seconded by Laura Whitsitt, to approve the invoices; motion carried.
- TNC Grant 4947-0006 – Quarterly report as submitted was reviewed.
- FY 2023 Annual Financial Records Review report by Dustin Wilson was reviewed. Motion was made by Brandon Barbre, seconded by Kent Williams, to pay Dustin \$500 for completion of the review; motion carried.

NEW BUSINESS:

- Final FY'22 PFC-CPP Claim for Payment on Kyle Roser was reviewed. Motion was made by Laura Whitsitt, seconded by Kent Williams to approve; motion carried.
- Annual Meeting / election was discussed. Election petition and eligibility for office of Director was signed by Directors. Speaker and Conservation Farmer options will be discussed at next meeting.
- NACD 2023 TA Grant application revision was discussed.

NEXT BOARD MEETING:

The next board meeting will be held on January 9, 2024, at 7:15 a.m., in the conference room of the USDA Service Center building.

ADJOURNMENT:

Without further business, motion was made by Kent Williams, seconded by Laura Whitsitt, to adjourn. Motion carried; meeting adjourned at 7:58 a.m.