

**WHITE COUNTY SOIL AND WATER
CONSERVATION DISTRICT**

MONTHLY BOARD MEETING MINUTES

May 9, 2023

The regular monthly board meeting of the White County Soil and Water Conservation District was called to order at 7:20 a.m., May 9, 2023, by Chairman Bryan Tomm in the conference room of the USDA building.

DIRECTORS PRESENT: *Brandon Barbre, Bryan Tomm, Kent Williams, and Laura Whitsitt.*

DIRECTORS ABSENT: *Mark Colbert.*

DISTRICT PERSONNEL: *Jewel Brooks, Administrative Coordinator, and Heidi Uselton, Resource Conservationist.*

NRCS PERSONNEL: *None Present.*

MINUTES:

Motion was made by Laura Whitsitt, seconded by Brandon Barbre, to approve April 3, 2023, board meeting Minutes as printed. Motion carried.

TREASURER'S REPORT:

Motion was made by Brandon Barbre, seconded by Kent Williams, to approve the Treasurer's Report for April. Motion carried.

SWCD STAFF REPORTS:

ADMINISTRATIVE COORDINATOR'S REPORT: Jewel Brooks, Administrative Coordinator, presented a report as attached, a spreadsheet indicating Visa card purchases, and notice of SWCD employee health plan premium increases for FY'24. Brandon Barbre made a motion, seconded by Kent Williams, to approve the reports; motion carried. A website development proposal from Streamline was reviewed and discussed.

RESOURCE CONSERVATIONIST'S REPORT: Heidi Uselton, Resource Conservationist, presented a report as attached. Laura Whitsitt made a motion to approve the report, seconded by Kent Williams; motion carried.

NRCS REPORT: None.

EMPLOYEE TIME SHEETS / TRAVEL REPORTS:

Motion was made by Kent Williams, seconded by Laura Whitsitt, to approve employee timesheets and travel reports for Heidi Uselton. Motion carried.

CORRESPONDENCE:

- AISWCD – Summer Conference registration information was provided.
- AISWCD – E-News was reviewed.

OLD BUSINESS:

- NRCS Administrative invoice for April work was reviewed.
- Payment to Rita Becker Forler for Lower Wabash WREP assistance is pending receipt of a monthly activity report; approved upon receipt per Independent Contractor and TNC Agreements.
- NRCS Technical Partner Contribution Estimation – no follow up with NRCS.

NEW BUSINESS:

- IDOA FY 2023 Grant Agreement was reviewed and discussed. Motion to formally approve was made by Brandon Barbre, seconded by Laura Whitsitt; motion carried.
- IDOA Quarterly Operations Spending Report for March 31 was reviewed. Motion was made by Kent Williams, seconded by Laura Whitsitt, to approve; motion carried.
- RC Position: Chairman Tomm asked Heidi Uselton if there were any concerns about her new position, and if there were any issues which the Board could assist with.
- At the suggestion of Chairman Tomm, Brandon Barbre made a motion at 7:55, seconded by Kent Williams, to enter Executive Session. At 8:05 Laura Whitsitt made a motion, seconded by Kent Williams, to end Executive Session and to increase the SWCD portion of health insurance premiums to 90% effective July 1, 2023.

NEXT BOARD MEETING:

The next board meeting will be held on June 6, 2023, at 7:15 a.m., in the conference room of the USDA Service Center building.

ADJOURNMENT:

Without further business, motion was made by Kent Williams, seconded by Laura Whitsitt, to adjourn. Motion carried; meeting adjourned at 8:07 a.m.

Minutes prepared by Jewel L. Brooks:

Jewel L. Brooks, Administrative Coordinator

Jewel L. Brooks
Signature

Approved by:

Brandon Barbre, Secretary-Treasurer

Be Barbre
Signature